9. Handling of \_\_\_\_\_\_\_\_\_\_ (country) Internship Cooperation Agreement

(Model)

Contracting Parties:

oo University of Science and Technology (hereinafter referred to as Party A),

\*\*\*\*\*\* Company (hereinafter referred to as Party B)

and third-year student AAA of the Department of □□□□ (hereinafter referred to as Party C)

In view to training Information Technology professionals with an international perspective, both parties, A and B, would jointly handle Party C's overseas training courses and internship opportunities in professional skills. This Agreement sets out the following matters for mutual compliance.

I. Period of Agreement:

The three parties shall carry out their rights and obligations during the internship period, that is from (dd/mm/yyyy) to (dd/mm/yyyy).

II. Matters to be handled by Party A

1. Party A shall formulate the teaching contents of the internship, designate the study programs such as learning topics, education and training plans, provide Party B with relevant materials and implementation details.

2. Party A shall take the initiative to strive for lawful and reasonable working conditions for Party C and let him/her understand his/her rights and obligations.

3. During the internship period, Party C’s work practice situation shall be supervised and identified and with the assistance of Party B, regular visits, counseling and assessments shall be conducted.

4. During the internship period, a responsible unit shall be designated to take charge of the overseas internship and ensure that good communication channels are established with Party B.

III. Matters to be handled by Party B

1. Party B shall assist in arranging relevant skills training courses according to Party A’s internship needs.

2. Party B shall assist Party A’s counseling teachers, involved in the internship, regularly visit the interns at their places of internship, at collaborating overseas partners.

3. Party B shall set forth, during the internship period, the application of protective laws in respect to insurance, transportation, board and lodging, salaries and shall assist Party A in handling the relevant information prior to the Pre-departure Briefing.

4. During the period of internship, Party B shall assist Party A in focusing on Party C’s life management and shall provide an emergency response (in case of accidents).

5. During the internship period, shall Party C be unable to adapt, he/she must consult the cooperating agency for handling and inform Party A of the current internship status of Party C; shall the situation not improve after the counseling and if necessary, (Party B) shall assist to terminate the internship and proceed with the cooperating agency to change (the internship) or arrange to return home.

6. If Party C is subject to the labor legislation of the country ( of internship), Party B is obliged to provide legal protection and to insure, declare and pay relevant taxes or provide a pension in accordance with the relevant regulations.

IV. Matters to be handled by Party C

1. Party C shall discern the orientation and purpose of the overseas internship program planned by Party A and its contents as arranged by Party B, before going abroad.

2. Party C shall abide by the laws and regulations of the country of his/her internship so as to ensure his/her safety.

V. The main elements of cooperation for the overseas internship are set out as follows and must be filled out unless it is not applicable.

1. Please indicate both the NT dollars and foreign currency amounts for all the respective units.

2. Please list the relevant details, expenditure costs of all the items and name of payer.

VI. Employment details

1. Name of company:

2. Position, main duties and responsibilities:

3. Place of work:

4. Period of employment:

VII. Working hours and leaves

1. Details of working hours

(1) Working time:

(2) Lunchtime:

(3) Total hours worked (excluding lunch time):

◇ Party C's internship hours shall be based, in principle, on the basic number of working hours per week - oo, in force locally.

2. Number of working days and leaves per week:

3. Types of leaves:

(1) Annual leaves:

(2) Sick leaves:

VIII. Internship wages

1. Basic wages:

2. Wages payment date:

3. Other payroll related items:

◇ The actual wages paid to Party C shall be in line with the local guaranteed minimum wage and shall be paid to Party C by direct transfer via financial institutions.

◇ Any change in internship wages shall be subject to the approval of the three parties, to begin with.

4. Overtime pay:

5. Overtime payment date:

◇ If the number of hours stipulated in the agreement is exceeded, Party C shall request compensation by way of overtime pay or paid leave in accordance with the provisions of the local Labor Act.

IX. Insurance and medical benefits

1. Local insurance coverage items (please specify.)

2. Total insurance fees paid:

3. Other medical insurance coverage items: (please specify.)

4. Total medical insurance fees paid:

◇ Party A shall confirm Party C has the relevant insurance coverage (such as accident insurance) during the internship period.

◇ Party B shall assist Party C, prior to his/her internship, in securing relevant insurance coverage (such as labor and medical insurances) that meets the local government's regulations.

X. Other matters

1. Pension payment

2. Period of advance notice of termination of agreement:

3. Other overseas internship handling fees such as the following, whether fixed or one-time deduction, please fill in the amount, charge method and specify the expenditure.

(1) Activity fee (interview, presentation session): (paid by the university, including a one-time payment of NT$oo per visit, total: o time(s).)

(2) Visa fees: (to be paid by the student, including a one-time payment of NT$oo, total: o time(s).)

(3) Air tickets: (to be paid by the student, that is a one-time payment of NT$oo.)

(4) Administrative expenses: (to be paid by the cooperating agency including insurance, opening of bank account, accommodation, airport pick-up service, one-time payment (in foreign currency) of oo (NT$oo)

(5) Overseas inspection visit fees (tutor traveling fees): (to be paid by the university, a one-time payment of NT$oo, total: o time(s)

(6) Training costs: (to be paid by the cooperating agency including professional skills and language courses, weekly payment (in foreign currency) of oo (NT$oo), o week(s) at a time.)

(7) Accommodation fees: (to be paid by the cooperating agency including weekly payment (in foreign currency) of oo (NT$oo, o week(s) at a time.)

(8) Food stipends: (to be paid by the cooperating agency including weekly payment (in foreign currency) of oo (NT$oo, o week(s) at a time.)

XI. All other related matters shall be handled in accordance with the relevant laws and regulations of Taiwan and the country of internship and shall be specified in the Appendix hereto. Simultaneously, both parties, A and B, shall on their own initiative, separately, give the necessary explanations to Party C.

XII. Supplementary provisions

1. In the event of any dispute arising from the failure or failure to perform this agreement, the three parties agree to negotiate under the principles of integrity.

Shall the negotiations fail, Party A may rescind the agreement. Party B is required to refund the total amount of fees paid by parties A and C in regard to the administrative costs and overseas internship participation costs.

2. All relevant attachments to this agreement are regarded as part of it and are equally effective, all other outstanding matters relating to internship cooperation shall be set forth, when deemed necessary, by all three parties.

3. This agreement is made in three copies and each party keeps one copy as proof.

Contracting parties

Party A:

Administrator:

Address:

Unified Business No.:

Party B: oo University of Science and Technology

Administrator:

Address:

Unified Business No.:

Party C: Student

Signature and seal:

Please read this agreement carefully before signing it

Identity Card No.:

Address:

Party C’s guarantor: Guardian

Signature and seal:

Identity Card No.:

Address:

This \_\_\_\_ the day of \_\_\_\_\_\_\_\_\_\_, 2017.